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Heist op den Berg, 17th October 2023

Dear Sir/Madam,

On behalf of the Executive Committee, I send to you and your National Federation colleagues, some information for attending the EFRA Annual General Meeting.

The meeting will be held over the weekend of 18-19 th of November 2023, in Malmö, Sweden,  
Quality Hotel View / Quality Hotel The Mill

Hyllie Stationstorg 29

215 32, Malmö.

<https://www.strawberryhotels.com/hotels/sweden/malmo/quality-hotel-view/>

On Friday 17th of November we will have an informal reception that will begin at 19.30 PM.

The General meeting will start 9.00 AM on Saturday morning and will hopefully be finished at Sunday mid-day.

We have managed to negotiate suitable rates for our members on the voucher.

**Note that you have to arrange your entire hotel booking only with our treasurer! Please let us know your time of arrival, and flight number, on the voucher.**

**Please respect the deadline for booking and payment as mentioned on the registration voucher.**

In addition to the details concerning the AGM, you will also find the attached forms relating to the administration aspects of the meeting.

To determine who will be voting on behalf of your Federation, according to your section membership, the attached form "***Voting authorisation for all meetings***", should be sent to me ***latest November 15<sup>st</sup>***.

Should there be any aspect of the arrangements or content that you have questions on, please do not hesitate to contact me.

Let's look forward to a productive Meeting!

With my best regards,

Willy Wuyts, EFRA General Secretary

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