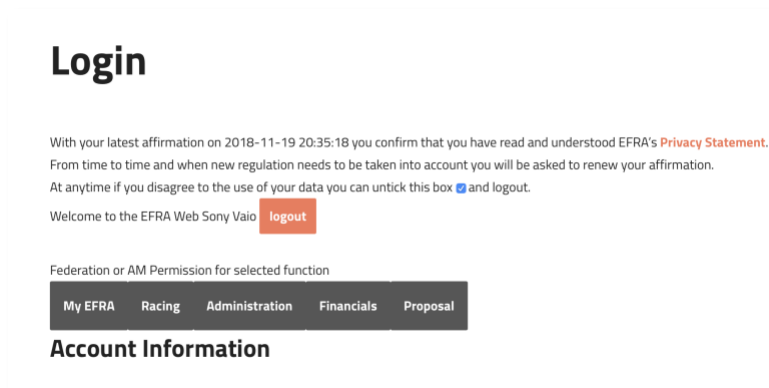




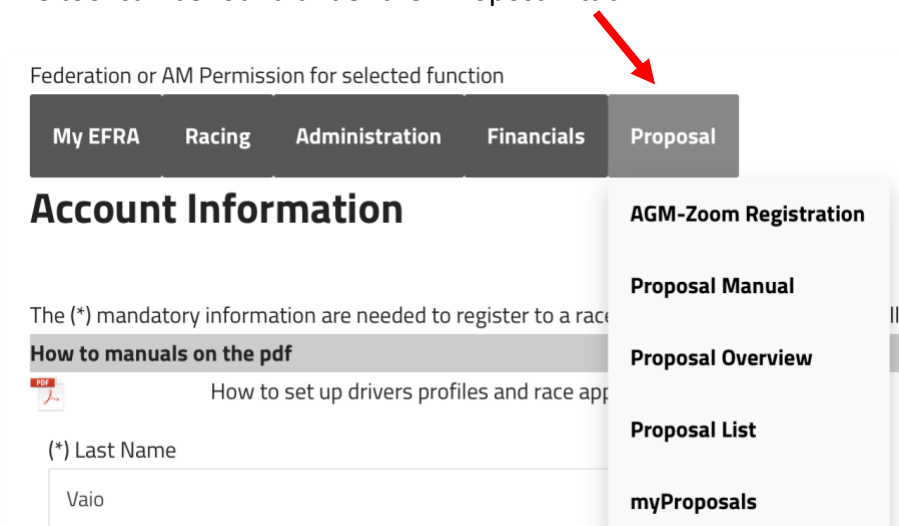
EFRA AGM – Virtual Meeting Preparations

This document is to explain a tool available on the website. The registered persons will receive a personal login to the Zoom app by email.

Only the designated efra.ws “admin” members of your federation will be able to use this tool. This is what one with these access rights should see after logging on successfully.



The tool can be found under the “Proposal” tab.



This will take you to the new page.

My EFRA Racing Administration Financials Proposal

VOTING AUTHORISATION FOR ALL MEETINGS

X_Test_Country, UTOPIA RACING TEST

All ...

Select first the federation then the person which belongs to federation and plan to attend the EFRA zoom sessions 2020

Already registered person, in case to edit them again, select the person above and apply the changes

This will have the name of your Federation displayed (you cannot change this).

Click on "All" and this will show all your members that are registered in the EFRA database.

VOTING AUTHORISATION FOR ALL MEETINGS

X_Test_Country, UTOPIA RACING TEST

☒ All ...
☐ Andrea, Selva
☐ Desktop, Della
☐ Macbook, Millie
☐ Manager, Team
☐ Nelli, Mario
☐ No Account, Peter
☐ Neutral, Something
☐ Speedy, Max
☐ Stewart, Jackie
☐ Vaio, Sony
☐ Wu, Conrad

Login

If the member you wish to invite is not there you will have to add them and assign their role in the Administration tool. Any issues contact us.

Clicking on a name will select what you can do with them.

VOTING AUTHORISATION FOR ALL MEETINGS

X_Test_Country, UTOPIA RACING TEST

Wu, Conrad

check that you are registered with your email address (necessary for the zoom meeting invitation)

wuconrad@efra.ws

and enter/register into the corresponding AGM member rooms:

☐ MAIN MEETING
☐ 1:8 IC TRACK
☐ 1:8 IC BUGGY
☐ LARGE SCALE
☐ 1:10 IC TRACK
☐ 1:10 ELECTRIC BUGGY
☐ 1:10 ELECTRIC TRACK
☐ 1:12 ELECTRIC TRACK

Please select your delegated role within the federation

All ...

add registration

Already registered person, in case to edit them again, select the person above and apply the changes

In this example we have selected Conrad who will be attending and voting in the Main Meeting and the electric Track meetings. Ticking the boxes and selecting his position within his Federation is done here.

Here we can see the correct boxes ticked and his position within the Federation displayed

Wu, Conrad

check that you are registered with your email address (necessary for the zoom meeting invitation)

wuconrad@efra.ws

and enter/register into the corresponding AGM member rooms:

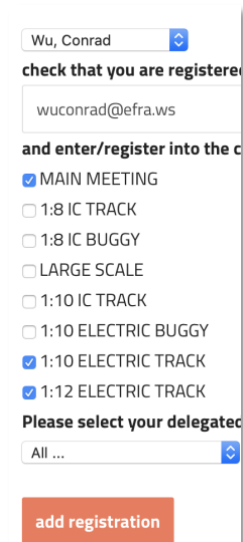
☒ MAIN MEETING
☐ 1:8 IC TRACK
☐ 1:8 IC BUGGY
☐ LARGE SCALE
☐ 1:10 IC TRACK
☐ 1:10 ELECTRIC BUGGY
☒ 1:10 ELECTRIC TRACK
☒ 1:12 ELECTRIC TRACK

Please select your delegated role within the federation

☒ All ...
☐ President
☐ Vice President
☐ Secretary
☐ Treasurer
☐ EFRA Representant
☐ Section 1:8th IC Scale
☐ Section 1:10th IC Scale

Already registered person, in case to edit them again, select the person above and apply the changes

When happy with your selection click the “Add Registration” button.



Wu, Conrad

check that you are registered with your email address (necessary for the zoom meeting invitation)

wuconrad@efra.ws

and enter/register into the corresponding AGM member rooms:

☒ MAIN MEETING

☐ 1:8 IC TRACK

☐ 1:8 IC BUGGY

☐ LARGE SCALE

☐ 1:10 IC TRACK

☐ 1:10 ELECTRIC BUGGY

☒ 1:10 ELECTRIC TRACK

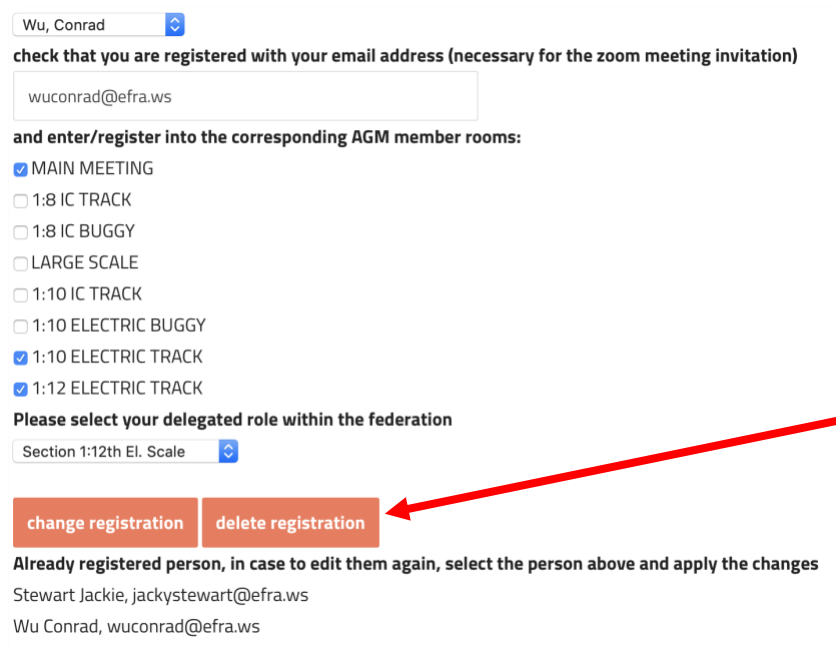
☒ 1:12 ELECTRIC TRACK

Please select your delegated role within the federation

All ...

add registration

Once done this delegate is added to the list. The following screen shot has an example of what it will look like. Here we have two delegates ready for the AGM.



Wu, Conrad

check that you are registered with your email address (necessary for the zoom meeting invitation)

wuconrad@efra.ws

and enter/register into the corresponding AGM member rooms:

☒ MAIN MEETING

☐ 1:8 IC TRACK

☐ 1:8 IC BUGGY

☐ LARGE SCALE

☐ 1:10 IC TRACK

☐ 1:10 ELECTRIC BUGGY

☒ 1:10 ELECTRIC TRACK

☒ 1:12 ELECTRIC TRACK

Please select your delegated role within the federation

Section 1:12th El. Scale

change registration delete registration

Already registered person, in case to edit them again, select the person above and apply the changes

Stewart Jackie, jackystewart@efra.ws

Wu Conrad, wuconrad@efra.ws

You can change or delete the delegates using the two buttons shown.