



Willy Wuyts
EFRA Secretary
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Heist op den Berg, 5th October 2021

Dear Sir/Madam,

On behalf of the Executive Committee, I send to you and your National Federation colleagues, some information for attending the 2021 EFRA Annual General Meeting.

As agreed last year, the meeting will be held over the weekend of 6-7th of November 2021.

As last year, we will have a virtual AGM, by means of the Zoom App.

The invitations for accessing the EFRA Zoom Meeting room, with a more detailed timetable, will be send out to you later.

On Friday 5th of November at 13.00 CET, we will have a meeting with our Associated members.

On Friday evening, at 20.00 CET, an EFRA "lobby room" will be available for an informal chat.

The General meeting will start 9.00 AM on Saturday morning and will be continued with the Section meetings. It might be a long day of meetings, so we finalize everything on Sunday morning 10.00 AM.

In addition to the Agendas for the AGM, you will also find on attached how to document: "**Voting authorisation EFRA Zoom meetings.**"

This document is to explain a tool available on the website. The purpose of this is to make it clear to the Section Chairman who will be "attending" and possibly voting on behalf of your Federation. To keep this workable, please **select only 2 participants** per Section that you are entitled to, according your sanction fee payments.

Only the designated efra.ws "admin" members of your federation will be able to use this tool.

This document should be filled in online on the EFRA Tool, **latest on October 31st**.

Should there be any aspect of the arrangements or content that you have questions on, please do not hesitate to contact me.

Let's look forward to another unusual, but productive Meeting!

With my best regards,

Willy Wuyts, EFRA General Secretary

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