



## AGENDA GENERAL MEETING

**SATURDAY 7<sup>th</sup> of November 2020.**

The meeting started at

### 1. PRESIDENT'S WELCOME Javier Garcia

Mr Javier Garcia will open the meeting welcoming all delegates, associated members and special guests.

### 2. APOLOGIES FOR ABSENCE

Apologies have been received from:

Member Countries presents:

AUSTRIA		FINLAND		LUXEMBOURG		SLOVENIA	
BELARUS		FRANCE		MONACO		SPAIN	
BELGIUM		GERMANY		NETHERLANDS		SWEDEN	
BULGARIA		GREAT BRITAIN		NORWAY		SWITZERLAND	
CROATIA		GREECE		POLAND		TURKEY	
CZECH REPUBLIC		HUNGARY		PORTUGAL			
DENMARK		IRELAND		RUSSIA			
ESTONIA		ITALY		SLOVAK REPUBLIC			

Other Present:

### 3. MINUTES OF 2019 ANNUAL GENERAL MEETING

November 2019— Brussels, Belgium

Matters arising from the minutes:

The following persons are elected to check the minutes of this year:

### 4. SECRETARY'S REPORT Mr Willy Wuyts

Dear friends, .....

Before we can continue, a ratification of the following decision made by the EFRA Executive Committee is needed:

*This year, the corona crisis obliges us to adopt a different working method for our annual AGM.*

*Taking into account the recommendations of the health authorities, the legislator (by royal decree no. 4 of 9 April 2020) allows general meetings to take place without the physical presence of active members.*

*The general assembly foresees the possibility to vote electronically.*

*The general meeting itself will be held on 7 and 8 of November 2020.*

**Rationale:**

*The EFRA EXECUTIVE COMMITTEE unanimously, after consultation with the EFRA Committee Board, who unanimously support its decision, decided to reallocate the venue of the EFRA AGM 2020 from*

*Malmo to an Electronic method of communication via. the internet, with this Electronic method being legal at the official address of the Federation.*

*As per the EFRA Constitution, rule 4.1.a.g., it is a duty of the EFRA General Meeting "To deal with any matter which, under these Constitution Rules failed to be dealt with by a previous General Meeting."*

*As the Venue of Malmo was already decided at the past AGM, to move or change it is a matter which has not been dealt by a previous General Meeting, and so that the decision made by the EFRA EXECUTIVE COMMITTEE in the course of the day to day running of EFRA general business is subject to the approval/ratification of this present General Meeting.*

**Proposed by EFRA Executive Committee**

**Seconded by: .....  Not Seconded**

**Passed Unanimously  Passed with .... for, .... against and .... abstentions.  
 Rejected with .... for, .... against and .... abstentions.  Amended  
Seconded by: .....  Not Seconded**

**Passed Unanimously  Passed with .... for, .... against and .... abstentions.  
 Rejected with .... for, .... against and .... abstentions.  Amended**

## **5. TREASURER'S REPORT**

Mrs Jacqueline Aebi

- a) Presentation of Annual Accounts
- b) Audit Report
- c) Approval of the presented figures for 2020
- d) Election of auditors for 2021
- e) Matters arising

**The precedent figures related to cash positions balance and budget are submitted for approval at the EFRA General Annual Meeting.**

The Executive Committee proposes to grant discharge of liability to the treasurer for the business year 2020.

The Annual Report, the Annual Accounts and the Group Accounts for the 2020 financial year are approved and discharge is granted to the treasurer, Jackie Aebi and to the auditors,....

**Seconded by: .....  Not Seconded**

**Passed Unanimously  Passed with .... for, .... against and .... abstentions.  
 Rejected with .... for, .... against and .... abstentions.  Amended**

## **6. EFRA Development plan**

The EFRA development plan progress.

## **7. PROPOSALS REGARDING GENERAL RULES**

**Note: The EFRA Committee has studied all received proposals and has come to an opinion over each one, The EFRA Section Chairman will inform the floor of such positions.**

### **2. Constitution**

**Current Rule**

**4.2.**

#### **Committee Board**

The President or in his absence the senior Committee Board member present, shall take the chair at the General Meetings and in the event of a tie, be entitled (but not bound) to exercise the casting vote.

The Treasurer shall be entitled to demand and receive all money due to the Federation and shall keep proper accounts thereof.....

#### **TREASURER:**

1 Maintains a complete set of records of the Financial aspects of E.F.R.A. business.

- 2 Produces a full set of accounts as at the end of the financial year for presentation and acceptance by the Member Countries at the E.F.R.A. Annual General Meeting. Expenses can be split down into amounts of approx. 3000 Euro..
  - 3 Keeps abreast of all facets of bookkeeping and the financial situation of E.F.R.A.
  - 4 Before the 15th January following the AGM send invoices to all E.F.R.A. Member Countries regarding annual subscriptions, sanction fees for E.F.R.A. GP and EC events, entry fees for EC events.
  - 5 During the year send invoices to Member Countries or persons when requested to do so.
  - 6 Maintains a watching brief of outstanding invoices and one month after the date of maturity of the invoices he sends reminders to those Member Countries who have not paid their invoices.
  - 7 Every three months produces a report for all Committee Members giving details about the financial situation and status of all debtors.
  - 8 Pays the expenses declarations of the Committee members within a week of receipt.
  - 9 Refunds all the deposits as soon as the Section Chairman sends his approval.
  - 10 Visits important races.
  - 11 Forms an Executive Working Committee with President and General Secretary to deal with all matters that affect the day to day running of E.F.R.A. general business.
  - 12 The Treasurer has to present the accounts and all assigned documents to the auditors prior to the AGM.
- .....

## Proposal

### Committee Board

The President or in his absence the senior Committee Board member present, shall take the chair at the General Meetings and in the event of a tie, be entitled (but not bound) to exercise the casting vote.  
The Treasurer shall be entitled to demand and receive all money due to the Federation and shall keep proper accounts thereof.....

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- 1 Maintains a complete set of records of the Financial aspects of E.F.R.A. business.
  - 2 Produces a full set of accounts as at the end of the financial year for presentation and acceptance by the Member Countries at the E.F.R.A. Annual General Meeting. Expenses can be split down into amounts of approx. 3000 Euro..
  - 3 Keeps abreast of all facets of bookkeeping and the financial situation of E.F.R.A.
  - 4 Before the **end of February** following the AGM send invoices to all E.F.R.A. Member Countries regarding annual subscriptions, sanction fees for E.F.R.A. GP and EC events, entry fees for EC events.
  - 5 During the year send invoices to Member Countries or persons when requested to do so.
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  - 12 The Treasurer has to present the accounts and all assigned documents to the auditors prior to the AGM.
- .....

## Remarks

Date 'tidy-up' to accommodate that final confirmed allocations do not have to be submitted until 21st January.

**Proposed by: EFRA**

**Proposal Status:**

**Seconded by: ..... o Not Seconded**

**The proposal: o Passed Unanimously o Passed with .... for, .... against and .... abstentions.  
o Rejected with .... for, .... against and .... abstentions. o Amended**

## Current Rule

5.

### Subscription

The Annual subscription of the Federation shall be fixed by resolution of a General Meeting. Such subscription shall become due on the first of January of each year. If not paid within three months thereafter, representatives of a country in default may not, until payment take part in any activity of the Federation or be sponsored by; if not paid within twelve months, membership of the country in default shall cease.

To recover its active membership the member must pay the duly invoices pending. The accounts will be closed on the 30th of September each year.

## Proposal

### Subscription

The Annual subscription of the Federation shall be fixed by resolution of a General Meeting. Such subscription will be invoiced to the Federation by the end of February of each year. If not paid within three months thereafter, representatives of a country in default may not, until payment take part in any activity of the Federation or be sponsored by; if not paid within twelve months, membership of the country in default shall cease. To recover its active membership the member must pay the duly invoices pending. The accounts will be closed on the 30th of September each year.

### Remarks

Date 'tidy-up to bring inline with established invoicing procedures.

**Proposed by: EFRA**

**Proposal Status:**

**Seconded by: ..... o Not Seconded**

**The proposal: o Passed Unanimously o Passed with .... for, .... against and .... abstentions.**

**o Rejected with .... for, .... against and .... abstentions. o Amended**

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## 3. EFRA Sanctions

There is a strong feeling that we need to be prepared for a undesired extension of this CoVid19 situation.

We have a large group of fixed rules in our timing mainly related to economics and our organization, venues , events, invoices, for example our due date of 21 January for allocation changes must be much more flexible in this undesired circumstances. Due date for invoices, due date for paying organizers and other similar suitable rules must be affected by this special rule:

So that the EFRA Executive Committee presents the following rule proposal:

### **The proposed rule is NEW**

#### Rule 3.0

During the extension of the Covid19 pandemic scenario in Europe the EFRA Executive Committee has the allowance to apply flexibility to the rules (with fixed dates??) to make the day to day running of EFRA and its events operative. The allowance is extensible to implement extra safety measures when needed.

Rationale:

*The EFRA EXECUTIVE COMMITTEE needs to adopt new rules for this new times, in event of this situation to be provisory this "Three Point Zero" may help to deal with this 2021 extension of the Covid19 or even, eventually a 2022 one...*

*A rule by rule change will be non operative, we may say 21 February instead of 21 January and the may not be really operative in 4 months time.*

*Even more this changing and challenging scenario changes too quickly so we need that flexibility, all that , always, in the benefit of the sport.*

**Proposed by EFRA Executive Committee**

**Seconded by: ..... o Not Seconded**

**Passed Unanimously o Passed with .... for, .... against and .... abstentions.**

**o Rejected with .... for, .... against and .... abstentions. o Amended**

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## Current Rule

3.5.2.

EFRA will invoice respective Federation or Applicants through the federation for the EFRA Sanction fee from the 1st of March of the year the race is scheduled. The invoice must be paid to EFRA within 30 days of the invoice date.

## Proposal

EFRA will invoice respective Federation or Applicants through the federation for the EFRA Sanction fee **by the end of February** of the year the race is scheduled. The invoice must be paid to EFRA within 30 days of the invoice date.

## Remarks

Date 'tidy-up' to bring inline with normal invoicing procedures.

**Proposed by: EFRA**

**Proposal Status:**

**Seconded by: .....  Not Seconded**

**The proposal:  Passed Unanimously  Passed with .... for, .... against and .... abstentions.  
 Rejected with .... for, .... against and .... abstentions.  Amended**

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## Current Rule

### 4. International Drivers registration

4.1.2.

Drivers can register their personal data on the EFRA website database ([www.efra.ws](http://www.efra.ws)), but will not be considered an EFRA Registered driver until their National Federation has approved the registration.

Proposal

**Competitors** can register their personal data on the EFRA website database ([www.efra.ws](http://www.efra.ws)) .  
**Competitors can only register for entry to WC and EC events by using the EFRA entry system for the specific event(s)**, but will not be considered **as having a confirmed entry to the event(s)** until their National Federation has approved the registration.  
**When registering to compete at a WC, EC or GP event, the competitor must agree to accept and comply with all EFRA rules and procedures.**  
**Failure to do this will render the entry application invalid. By accepting all EFRA rules and procedures, the competitor or participant agrees to understand and accept the risks associated with any aspect of the event. The competitor and any member of his/her team also agrees to waive his or her right to file a liability claim against EFRA, the National Federation, the Host Club and the Organiser Team, for any injury or loss that occurs during the event or any preparation days prior to the start of the event.**  
**Each competitor or participant will therefore explicitly and completely renounce any liability against EFRA, the National Federation, the Host Club and the Organiser Team, their personnel, volunteers and any representatives of these bodies, for any errors committed before, during or after the event in which any of these organisations or their personnel have been involved.**  
**This 'waiver' applies both to damages suffered or caused by the competitor himself, his team or members thereof. The competitor or any member of the competitors team undertakes to indemnify EFRA, the National Federation, the Host Club and the Organiser Team at all times for any claims that third parties may submit on the basis of facts, errors or omissions of the organisation, its team and any representatives. (General Rule 3.7 also applies).**  
**EFRA will comply with all EU regulations relating to data protection. Each competitor at EFRA events must agree that their name and the details of any products they use can be used in any publications relating to the event that EFRA and/or the event Organiser publishes.**

## Remarks

EFRA and Organising Officials need protection from any claims that may arise from an event.

**Proposed by: EFRA**

**Proposal Status:**

**Seconded by: .....  Not Seconded**

**The proposal:  Passed Unanimously  Passed with .... for, .... against and .... abstentions.  
 Rejected with .... for, .... against and .... abstentions.  Amended**

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## Current Rule

4.1.3.

All competitors at European Championships and the European drivers at World Championships (all events previously requiring an EFRA Licence) must be registered on the EFRA entry system database. Application for entries at EC's or WC's must be made by the National Association that have granted and approved the EFRA Registration, using the entry system on the EFRA website ([www.efra.ws](http://www.efra.ws)). The registration will have a unique number issued by the Federation and must include the two letter country code of the National Federation with the Registration Number.

Each National Federation shall be entitled to issue and/or approve EFRA Registration to :-

- 1) It's Federation Members that have current membership, that are deemed acceptable by the Federation.
- 2) To the nationals of other countries represented in EFRA, providing :-
  - a) The driver can produce definitive proof of residing in the country issuing and approving the registration.
  - b) That their parent National Federation (the country of their passport) gives its prior agreement to the issuing of the registration. This can only exist on an annual basis and will cease to be in force at the end of each year.
  - c) That their parent National Federation has cancelled any approved EFRA registration originally issued if such exists.

No person that is authorised by their parent National Federation (country of passport) to apply for EFRA Registration by another National Federation, shall hold EFRA Registration from their parent National Federation valid for the current year.

If for very special reasons, an EFRA Registered driver wishes to change the nationality of his registration during a year, he would only be able to do so after having obtained his parent National Federation's consent and once his parent registration has been cancelled.

A National Federation cannot grant any EFRA Registration to a foreigner belonging to a country not yet represented in EFRA. This can only be done by the EFRA Board in exceptional circumstances.

Event Organisers will register the EFRA Registration Numbers.

## Proposal

~~All competitors at European Championships and the European drivers at World Championships (all events previously requiring an EFRA Licence) must be registered on the EFRA entry system database.~~

Application for entries at EC's or WC's must be made by the National Association that have granted and approved the EFRA Registration, using the entry system on the EFRA website ([www.efra.ws](http://www.efra.ws)). The registration will have a unique number issued by the Federation and must include the two letter country code of the National Federation with the Registration Number.

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Event Organisers will register the EFRA Registration Numbers.

## Remarks

Delete first sentence, as it is now included in 'new' rule 4.1.2. Duplication not needed.

**Proposed by: EFRA**

**Proposal Status:**

**Seconded by: ..... o Not Seconded**

**The proposal: o Passed Unanimously o Passed with .... for, .... against and .... abstentions.  
o Rejected with .... for, .... against and .... abstentions. o Amended**

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## 7. Race Officials

### Current Rule

7.3.1.

#### Mandatory Officials.

In EFRA Sanctioned races it is mandatory to have the following Official positions held by different persons:

- a. Race-Director
- b. Time-keeper
- c. Technical Inspector

Other Officials have to deal with:

- d. registration of entrants, checking licences, collection of fees;
- e. supervise transmitter impound;
- f. giving start and finish signals;
- g. lap-counting and time-keeping;
- h. recording and publishing results;
- i. separation of public/drivers area and track
- j. supervising the marshalling around the track;
- k. track marshalling.

#### Proposal

##### Mandatory Officials.

In EFRA Sanctioned races it is mandatory to have the following Official positions held by different persons:

- a. Race-Director
- b. Time-keeper
- c. Technical Inspector

**d. Risk Management Officer.** Other Officials have to deal with:

- e. registration of entrants, checking licences, collection of fees;
- f. supervise transmitter impound;
- g. giving start and finish signals;
- h. lap-counting and time-keeping;
- i. recording and publishing results;
- j. separation of public/drivers area and track
- k. supervising the marshalling around the track;
- l. track marshalling.

#### Remarks

All events need to have a 'Risk Management Officer. Other positions have been itemised with adjusted 'lettering'.

**Proposed by: EFRA**

**Proposal Status:**

**Seconded by: .....  Not Seconded**

**The proposal:  Passed Unanimously  Passed with .... for, .... against and .... abstentions.  
 Rejected with .... for, .... against and .... abstentions.  Amended**

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## 8. BUDGET & AGM VENUE & PRESENTATION

The Budget presented by the treasurer acceptance.

This budget will be send out in a separate file to the federations.

The venue for the next AGM 2021 will be Malmo and the date will be:

## 9. SECTION MEETING REPORTS

Ratification of Rules

Election of Chairmen:

Due to the non-active year, all current EFRA officers are willing to extend their positions with one year.

## 10. IFMAR 2020 WORLD CHAMPIONSHIP REPORTS

1/8 IC GT Track

Miami/USA

1/12 Electric track

Milton Keynes/Great Britain

## 11. ELECTION OF EXECUTIVE OFFICERS

Due to the non-active year, all the current EFRA officers are willing to extend their current positions with one year

## **12. GENERAL DISCUSSION ITEMS**

## **13. ANY OTHER BUSINESS (NON VOTING ITEMS ONLY)**

## **14. APPROVAL MINUTES**

The meeting was closed at

After reading the minutes were approved by