

EFRA STATUTES DRAFT 7

Adopted by the xxxxx General Meeting of XXXX, subsequently modified by: the xxxx General Meeting of YYYY (pure exemplum),

ARTICLE 1

The EUROPEAN FEDERATION RADIO CONTROLLED AUTOMOBILES (E.F.R.A.), a non-profit European organisation and an International Association of National Federations, National Associations, National Automobile Clubs for Radio controlled model motor sport, Hereafter referred to as Federation(s), and associated members.

EFRA was founded in 1977. It has its Headquarters in ZZZZ, or in such place as the General Meeting may determine and the Official address of the Federation shall be the address of the General Secretary.

ARTICLE 2 - OBJECT OF EFRA

The object of EFRA shall be to establish and improve a union between all of its members, mainly with a view to:

- 1) Maintaining a European organisation upholding the interests of its membership in all International matters concerning Radio Controlled Model Car Events or involving Radio Controlled Car Scale Models.
- 2) Promoting freedom of mobility through affordable, safe, and clean sports, and defending the rights of its members when participating at events in other continents.
- 3) Promoting the development of Radio Controlled Model Motor Sport, enacting, interpreting and enforcing common international rules applicable to the organisation and running of model car events.
- 4) Promoting the development of the facilities and services of member Federations and Associated members of EFRA and the co-ordination of reciprocal services between all of its Members.
- 5) Exercising jurisdiction in respect of disputes of a sporting order and any disputes which might arise regarding to International races with Radio Controlled Automobiles.
- 6) Enforce the respect of environmental and safety laws at radio control racing.
- 7) Co-ordination of races and competitors, National and International, preserving and conserving all results documents concerning European Championships and the distribution of information related thereto.

ARTICLE 3 - COMPOSITION OF EFRA - Members of EFRA:

A.- Members entitled to vote:

- 1) The National Federations for Radio Controlled Model Cars. There can only be one per country. Its activity must:- embrace the whole of the National territory and cover at least 3 disciplines, defend the rightful interests of users and their safety on one hand, and Model Car racing on the other hand. Moreover, EFRA must have granted any National Federation the authority to exercise the Sporting Power. A member federation only loses its authority if it no longer fulfils all above and financial conditions or if the General Meeting so decides.
- 2) Once they are admitted into EFRA, only Federations shall be entrusted with the exercise of the Sporting Power within their country.

The exercise of the Sporting Power may be withdrawn:

- a) At the request of the Federation holding the Sporting Power. (e.g. Dissolution).
- b) By decision of the General Meeting if the Federation no longer fulfils its financial obligations, in this case it shall no longer be entitled to take part in the discussions and votes, which are no longer within its competence.

B.- Members not entitled to vote:

- 1 Any new Federation - which the General Meeting may accept on proposal of the Board - which satisfies the requirements of the present article, are initially without the right to vote until it has honoured its financial obligations.
- 2 Associate Members may not vote at a General Meeting or at Section Meetings, and their representatives are not eligible for election to the Board, nor may the travel and hotel expenses of any member of their delegation for attendance at a General Meeting be reimbursed. In all other respects, their rights and obligations shall be those of full members.
- 3 In an individual capacity, personalities to whom the annual General Meeting will have awarded the title of "Honorary life President, "Honorary Life Vice-President", or "Honorary Life Member". In order to qualify for this title, these personalities must have rendered outstanding services to EFRA or to its Commissions for no less than 10 consecutive years, and must no longer perform any active functions within EFRA. They may attend the General Meeting but shall not be entitled to vote. Travel and hotel expenses for attendance at a General Meeting may be reimbursed only if they are requested to be present by the EFRA president in office.
- 4 Exceptionally there may be admitted by virtue of the present article, Associations or companies of whom the activity does not directly cover production of model car related products, in particular when the Company has activities where EFRA sees clear benefits from a co-operation.

ARTICLE 4 - SPORTING POWER

The General Meeting of EFRA shall be the sole International body governing model car racing, that is to say it shall hold the exclusive right to take all decisions concerning the organisation, direction and management of International Model car racing on its territory.

EFRA shall recognise in each member country and for all branches of radio controlled model car racing only one Sporting Power, which under all circumstances shall remain responsible towards EFRA.

ARTICLE 5 - EXERCISE OF THE SPORTING POWER

A Federation shall exercise the said Power directly and throughout its National territory. EFRA must be kept informed of the composition of that body. EFRA shall authorise this Federation to exercise this power through one of its member organisations to which the Sporting Power shall then be delegated for one specific event only.

This delegation may be:

Partly or totally: (i.e. covering all sporting activities), and in favour of one single, or a group of organisations, member(s) and functioning throughout the National territory.

However the Federation having received authority to delegate its Sporting Power shall remain the holder of the said Power, and consequently shall remain responsible to EFRA for the use made of the Power by its subcontracted organisation or temporarily co-operation of members in view of the concerned event.

ARTICLE 6 - OBLIGATIONS OF EFRA MEMBERS

The Federations and Associated Members, which are members of EFRA, shall, by the very fact of their admission into EFRA, agree to abide without reservation by the present Statutes. They shall

undertake to do this when they file their application for membership. Likewise, they shall undertake to enforce in their respective countries the general regulations established by EFRA and the appendices thereto regarding international model car events.

The Members of EFRA must send to the Secretariat of EFRA a list of their affiliated members (clubs and licences) by the first of April each year and report all changes to that list by the thirtieth of September each year. Not complying with such obligations will mean the suspension of their rights, either to enlist drivers at European Championships by April or not to vote at an AGM if not updating the lists by the end of September.

ARTICLE 7 - STRUCTURE OF EFRA

The structure of EFRA shall be the following:

- A President.
- A Treasurer.
- A General Secretariat; lead by the General Secretary.
- A General Meeting.
- An EFRA BOARD consisting of:
 - The EFRA President.
 - Treasurer.
 - General Secretary.
- Specialized Sporting Commissions; (permanent or ad hoc) which the EFRA Board might decide to set up. The EFRA Board will appoint the Presidents of the specialised Commissions.
- - An EFRA COMMITTEE consisting of:
 - The President of EFRA.
 - The Secretary.
 - The Treasurer.
 - The Section chairmen.
 - Two delegates of the associated members (one gas, one electric) designated by their commission.

EFRA shall be directed by the Board, under the conditions laid down in Article 12, under the control of the General Meeting, and be administered by the President assisted by the General Secretary and by the Treasurer and the EFRA Committee. They shall manage all concerns of EFRA and settle all points of interpretation of EFRA rules except the overruling of General Meeting resolutions. The Board has the power to delete amend or change any existing rule(s) or add any new rule to the General rules to accommodate any changes in legal, financial or safety and security requirements, any such decision must be ratified at the next AGM with an absolute majority.

Positions on the EFRA Board, the EFRA Committee and the commissions may be held concurrently.

All officers under EFRA shall be voluntary but entitled to reimbursement of expenses properly justified and documented, subject to the consideration of the AGM.

ARTICLE 8 - GENERAL MEETING

The General Meeting of EFRA shall be composed of the delegations of the Member Federations and Associated members, each headed by its President or his mandated representative.

In addition, the President may decide to invite to the General Meeting any person who, either by the body he represents or by his own personality may bring useful assistance to the General Meeting.

The Ordinary General Meeting shall be held annually, within the last 3 months of each calendar year, ordinarily at a proposed location accepted by the Board. The General Meeting shall fix the date and venue of the following Meetings.

The Annual General Meeting may decide to call, in the course of the year, Extraordinary General

Meetings, for which it shall also fix the dates and venues.

Furthermore, either at the justified request of at least one fifth of the member Federations represented within EFRA or at the EFRA Committee request, the President shall convene at a suitable location an Extraordinary General Meeting which shall meet within a period of 3 months from the decision or the request which shall include a well-founded draft agenda. To this compulsory agenda, the EFRA Board may add any item it shall deem advisable to be dealt with by this Extraordinary General Meeting.

Notices convening General Assemblies shall be sent electronically to the Presidents of the Member Federations or Associations thirty (30) days before the date fixed for the meeting. This period shall be reduced to three (3) weeks for notices convening Extraordinary General Meetings, which must be accompanied by a complete agenda.

ARTICLE 9 - TERMS OF REFERENCE OF THE GENERAL MEETING

The General Meeting shall have sovereign rights. Its main terms of reference shall be the following:

- 1) Establish and record the number of votes duly represented.
- 2) Approve the minutes and accounts of the previous financial year and the budget for the following year.
- 3) Elect for three (3) years, by an absolute majority the President of EFRA.
- 4) Confirm each two (2) years, by a simple majority of the votes cast, the Presidents of the Sporting Commissions that were appointed by the Board.
- 5) Elect for 2 years the officers whose terms of office have expired.
- 6) Approve, by a simple majority of the votes cast, the International Sporting Calendar.
- 7) Approve by an absolute majority of votes by Member countries the amendments to the EFRA Statutes and by two thirds majority of votes the proposals of the Board regarding the admission of new Members into EFRA, the striking off the rolls or expelling of Members from EFRA, and any sanctions which might be imposed.
- 8) Approve, the Internal Regulations of EFRA. (See Efra handbook)
- 9) Elect the two (2) Federations who will examine in detail the accounts of EFRA.
- 10) Deal with any matter which, under this Constitution failed to be dealt with by a previous General Meeting.
- 11) Consider any matter or proposal which the Board or the Committee bring before the meeting, particulars of which shall be included in the notice of the meeting. Or any proposal or matter of which a member federation has given notice either electronically or in writing up to 31st of August and reviewed by the Committee.
- 12) Ratify all conclusions of the section meetings, especially those who relate to technical or financial issues of general concern.
- 13) To decide the date and venue of future European Championships. The Meeting may (but is not bound to) fix such dates and venues for up to three years ahead, from applications made in writing to the Executive not less than 45 days before such meeting. General particulars of any such applications shall be included in the notice covering the meeting and the selection of the venue will be decided in the Section Meeting and approved by the AGM.
- 14) To decide the dates and venues of other EFRA approved events during the following year, including the next Annual General Meeting if not decided previously.

Proposals for official positions must be lodged with the General Secretary at least 45 days before the

General Meeting.

The proposal procedure does not remove the absolute right of any Member to make proposals directly to the General Meeting, these direct proposals will be recorded on the minutes and will be voted in the next General Meeting.

Minutes of the meetings will be distributed electronically after they have been approved by the General Meeting and they will be posted on the official website within 15 working days after the meeting.

ARTICLE 10 - AGENDA OF THE GENERAL MEETING

The Agenda of the General Meeting shall be sent to Member Federations and Associated members thirty (30) days before the date fixed for the meeting. It must be accompanied by a report stating the proposals, which will be submitted to the Section Meetings and the General Meeting for approval.

In order to be placed on the Agenda of an Ordinary General Meeting, an item must reach the Secretariat of EFRA before 31 August or at least eight (8) weeks before the date fixed for the meeting, except for proposals which the President might consider to be particularly interesting and urgent, subject to the agreement of the majority of the EFRA Committee. The proposals to be placed on the Agenda must be sufficiently detailed and identified at the beginning of the meeting, to be discussed later so to permit a prior study of the matter.

Any proposal concerning amendments to the Statutes must be placed on the original Agenda and be sent to all Members before the meeting. No proposal of that nature can be added to the Agenda during the meeting of the General Meeting.

ARTICLE 11 - VOTING AT GENERAL MEETINGS AND SECTION MEETINGS

Each Member Federation, shall have each year a cumulative number of votes for the EFRA General Meeting, based on the addition of the two numbers in the chart below:

EFRA MEMBER FEDERATION VOTING CHART AT GENERAL MEETING			
EFRA LICENCES USED IN PAST YEAR		RC MEMBERSHIP AT NATIONAL LEVEL PAST YEAR	
Number of EFRA licences used past year	Votes	RC National Members past year	Votes
From 0 to 10	1	From 1 to 100	1
From 11 to 50	2	From 101 to 500	2
From 51 to 100	3	From 501 to 1000	3
From 101 to 150	4	From 1001 to 2000	4
From 151 to 200	5	From 2001 to 3000	5
From 201 to 250	6	From 3001 to 5000	6
From 251 to 300	7	From 5001 to 7000	7
From 301 to 350	8	From 7001 to 9000	8
From 351 to 400	9	From 9001 to 11000	9
From 401 without limit	10	From 11001 without limit	10

However the allocated number of votes can never exceed 20 (twenty) per. Member Federation. An absolute majority apart from the exceptions provided for in these Statutes shall take the decisions of the General Meetings both ordinary and extraordinary. In the event of equality, the President shall have the casting vote.

The vote of each Member Federation must be unique, and cannot be split into parts.

An absolute majority of votes is made up of at least half plus one of the votes, which could be cast at the General Meeting in accordance with these Statutes by the members present.

A simple majority in the cases provided for in these Statutes is obtained when, in the same conditions, the number of votes cast in favour is greater than the number of votes cast against.

Votes on items added to the Agenda shall only be valid if at least half (1/2) the Member Federations are represented at the Meeting.

The number of votes shall be announced at the meeting and published in the minutes.

For the General Meeting, a quorum shall be set at one third (1/3rd) of the EFRA Member Federations entitled to vote.

Member Federations, shall have each year a specific number of votes for the EFRA Section Meetings for which they have paid the Section fee, based on the single numbers in the chart below:

EFRA MEMBER FEDERATION VOTING CHART AT SECTION MEETINGS	
EFRA LICENCES USED IN PAST YEAR.	
Number of EFRA licences used past year	Votes
From 0 to 10	1
From 11 to 50	2
From 51 to 100	3
From 101 to 150	4
From 151 to 200	5
From 201 to 250	6
From 251 to 300	7
From 301 to 350	8
From 351 to 400	9
From 401 without limit	10

Voting rules at EFRA Section Meetings are the same ones of the General Meeting with the sole exception of the following rule:

There are no proxy votes except for the Section Meetings where a country unable to attend may be represented by another country. This country may only have one proxy vote per item for which it must have an empowering mandate in writing presented to the Section Chairman at the start of the meeting.

In the case that more than one third (1/3rd) of the Member Federations of the affected Section or the EFRA Committee feels it is necessary, a postal vote can be instated. In this case a time limit of thirty (30) days shall be observed for the return of the vote, electronically or in writing. The decision of the ballot and the time scale for introducing any changes resulting from the postal vote will be published within a further 30 days. Postal votes regarding decisions taken at the last AGM are not allowed.

Changes to EFRA Statutes will require an absolute majority of votes and as well an absolute majority of Member Federations.

ARTICLE 12 – BOARD STATUS:

The President shall call a meeting of the Board whenever the President considers it to be necessary, but at least once a year.

- 1) If, in the course of his term of office, the President of EFRA is permanently prevented from fulfilling his duties, or if he resigns, the General Secretary will take office until the General Meeting shall elect the new President of EFRA from among the candidates that the EFRA Member Federations will propose.
- 2) Candidates proposed by the Federations in a written statement, are eligible to stand for election to the Board and to the EFRA Committee. They shall be elected for two (2) years,(President three (3) years), except in situations of: Interruption of Terms of Office, and shall be eligible for re-election.
- 3) Presidents of Commissions: The Presidents of the Commissions of EFRA may be invited to attend meetings of the Board even if they are not a Member of a federation; these invitees are then not entitled to vote.
- 4) Voting at the Board: Majority voting shall carry the decisions of the Board or of the Committees. In the event of equality, the President (or in his absence, the relevant Deputy President) shall have the casting vote.
- 5) Presentation of Accounts: The Treasurer shall present for approval by the Annual General Meeting its accounts for the past financial year and the draft budget for the next financial year.
- 6) The EFRA Committee shall meet when convened by the President of EFRA as often as he deems it necessary and no less than 3 times a year.

ARTICLE 13 - THE EFRA COMMITTEE

By delegation of the Board by virtue of these Statutes, the EFRA Committee takes the decisions required by the management of EFRA when circumstances do not permit an extraordinary meeting especially in cases of acute problems.

The President of the EFRA Committee may invite other Members to join in the study of specific questions or to obtain clarifications on the advice of the commissions. Such extra invitees shall have no vote.

The EFRA Committee shall check the management of the budgets and study and supervise all EFRA financial matters in general. It shall also revise the accounts for last accounting period to be closed by the Treasurer and prepare the draft budgets to be submitted via the Board and its Treasurer to the General meeting.

On the request of the Board or on its own initiative, the EFRA Committee shall also study all general matters of EFRA policy. It shall submit its recommendations to the President of the EFRA.

- It shall examine received proposals to ensure that they are consistent with competition policies, and avoid duplications, contradictions, commercial conflicts of interest; or jeopardising the Objects of EFRA as per Article 2.

- It shall make recommendations on such proposals to the meetings, before approval of the proposal in question.

- The EFRA Committee elects among its members the President of the EFRA Committee.

An absolute majority shall carry decisions of the EFRA Committee. In the event of equality, the President of the Committee shall have the casting vote.

ARTICLE 14 - PRESIDENTS -

The President of EFRA, and the EFRA Committee, shall be elected and shall be eligible for re-election.

The President of EFRA will assign missions and delegate specific responsibilities to the Committee, and commissions. The President together with the General Secretary and the Treasurer is also responsible for the co-ordination of the activities of the EFRA Committee and the Commissions.

The President of EFRA may not serve more than (4) consecutive terms of office, subject always to Article 12.1.

ARTICLE 15 - SPORTING COMMISSIONS

- 1) Specialised Sporting Commissions and Working Parties attached either to such commissions or directly to the Committee shall assist EFRA in its tasks.
- 2) The Presidents and Members of the Sporting Commissions shall be selected by the EFRA Committee and from the first occurring General Meeting onwards, the Presidents of the Sporting Commissions are re-elected or not every two (2) years by the General Meeting.
- 3) The Sporting Commissions may include the following:
 - Technical Commission Gas
 - Technical Commission Electrics
 - Sporting Commission
 - Associated members commission
- 4) The Commissions shall conference according to a plan established by its President with the agreement of the Committee of EFRA and as often as shall be necessary for the performance of their mission. The number and dates of these conferences shall not necessarily coincide with international races.
- 5) The Technical Commissions will study new products, issues and items likely to be of influence to the sport in the near future. They will also study and analyse technical proposals that may be proposed for a Section or General Meetings: In case such proposal is deemed senseless or jeopardising the sport they will present the reasons for amending or not accepting it.
- 6) The Sporting Commission; can study racing formats, venues and locations, track rating, promotional events sporting rules and similar subjects, and also consider all commercial and promotional proposals for EFRA Championships and series submitted by promoters on the advice of the relevant EFRA Commissions.
- 7) The Associated Members Commission shall comprise manufacturers having at least one car or 3 items approved by EFRA. They can make propositions to the technical commissions who will decide after consideration to pass it on to the Committee who solely will decide to enter it as a proposal or not. In the latter case it will be discussed as non-voting item in the appropriate section meeting.

ARTICLE 16 - THE HONORARY MEMBERS

Composition: The Honorary Members shall consist of the honorary members of EFRA.

Presidency: The Presidency of the Honorary Members shall be exercised by one of the honorary members for a two-year period, but no more than once over a ten year period and beginning with the representative of the last President been in actual office. Two Vice-Presidents who shall be designated by the President every two years from among the honorary members shall assist the President. The President and the two Vice-Presidents shall propose the President's successor.

Missions: The Honorary Members shall have the mission of:

- Preserving the history and heritage of EFRA, and the hall of fame consistent with Article 2.6 of the Statutes;
- Initiating events and celebrations in relation to the history and heritage of EFRA.

- Proposing to the General Meeting the names of personalities to whom the title of “Honorary Life President”, “Honorary Life Vice-President” or “Honorary Life Member” of EFRA should be awarded, in accordance with Article 3.B.3 of the Statutes;
- Giving advice, at the request of the President of EFRA, on matters relating to EFRA’s fundamentals.

Their President shall convene a meeting of the Honorary Members at least once every four years and preferably during a General Meeting. In the mean time they shall use all possible electronic ways of communication between each other to avoid unnecessary displacements.

ARTICLE 17 - ADMINISTRATION

The administrative business shall be handled at the EFRA Secretary’s address to which all correspondence must be addressed.

In the event that an administrative secretariat is instated it will be placed under the responsibility of the Secretary General.

The Secretary General shall participate in the implementation of the general policies of EFRA led by the President and framed by the Committee. He shall maintain contact with the different members, i.e. affiliated Federations and Associates with which EFRA collaborates.

He shall be responsible for the fulfilment of all administrative tasks of EFRA under the supervision of the President of EFRA.

Personnel for an Administrative Secretariat or other duties of EFRA can be engaged, dismissed and directed by the President of EFRA. This staff can be remunerated from the EFRA budget as approved at the AGM.

ARTICLE 18 - FINANCES

1) Resources: The resources of EFRA shall be derived from:

- a) The annual subscriptions paid by its Members;
- b) Income and interests from any estate or real estate which EFRA might own;
- c) Any fees and taxes which the Board and the General Meeting should decide to collect;
- d) Income arising directly or indirectly from sporting activities, including the EFRA Championships.
- e) Income arising directly or indirectly from Associated members.

2) Subscriptions: The subscription of every EFRA Member shall be payable by 31st of January of each year. The annual General Meeting shall fix the scale.

On the 1st February of each year, the Presidents of the Federations that have not yet paid their subscriptions shall be notified that they must effect their settlements.

Federations which, without a reason which the EFRA Committee recognises as valid, have not settled all financial commitments which were already due six (6) months before the date of the General Meeting shall not be allowed to vote.

3) Temporary suspension: Members which have not paid their subscription for the previous year or which have not settled all the financial obligations which were already due the previous year without being able to give a reason which the EFRA Committee accepts as valid, shall automatically be suspended after a formal demand by registered letter is sent with official confirmation of receipt.

Suspension shall entail the loss of the right to vote at the General Meeting, as well as invalidate any proposal of candidates for election to the Board or to apply for the registration of a Championship event on the International Sporting Calendar or membership at different commissions. Such Federations or Associated members shall cease to be suspended as soon as all financial obligations have been met.

- 4) Financial year: The financial year starts on 1st October and ends on 30th September.
- 5) All matters related to the spending of EFRA funds will be referred through the Treasurer to the Board. The Treasurer provides the financial statements for the General meeting and has all relevant figures and documents for auditing at the General meeting.

ARTICLE 19 - ADMISSIONS TO EFRA

Federations wishing to join EFRA must send to its Secretariat an application in due form signed by their President and one (1) of their Board Members or Board of Directors. They must also send 2 copies of their Statutes in English language and a membership list of their Board or their Board of Directors, as well as any information that might be asked of them.

If the Federation presenting the request belongs to a country where EFRA is already represented, the Secretariat of EFRA shall inform the member Federation of that country and the Region concerned in accordance with article 20 which shall state, within one month, whether they object to this request. The position adopted by such Federation and the Region concerned shall be communicated to the Board, for its opinion, and subsequently submitted to the General Meeting, which shall decide by sovereign right.

Associated Membership is available subject to an annual associated membership fee as decided by the EFRA Annual General Meeting and published on the EFRA website. Associated membership is valid from 1st of January for the Calendar year and carries no voting rights. The request of such membership must be in writing addressed to the General Secretary.

ARTICLE 20 - DISSOLUTION

EFRA shall be established without any limit in time. Only An Extraordinary General Meeting especially convened for this purpose may pronounce dissolution. The vote must be carried by no less than two thirds of the vote's cast, according to the conditions laid down in Article 9 above. If it has not been possible to decide dissolution under these conditions, a further Extraordinary General Meeting may be convened after a period of no less than 3 months, and this Extraordinary General Meeting shall be able to pronounce a decision on simple majority of the votes cast. Furthermore, in both cases, the Members present or represented must number two thirds of the Federations composing EFRA at the time of voting.

In the event of dissolution of EFRA, the assets it holds at that moment shall be transferred, by decision of the Board, to one or more renowned institutions whose objective are as close as possible to those of EFRA.

On no account may EFRA's assets at the time of dissolution be transferred to the members or used totally or partly for their benefit, nor returned to the honorary members.

ARTICLE 21 - AMENDMENTS TO THE STATUTES

Amendments to the present Statutes shall be decided only in General Meeting provided they were on the original agenda and had been communicated within the statutory time limits to all the EFRA Members.

ARTICLE 22 - INTERPRETATION TO THE STATUTES

The present Statutes shall be printed in English. In the event of misunderstanding, dispute, etc. on their interpretation, the English text shall be definitive with prejudice over eventual translations.

EFRA Standing Orders 2009- 2010

During the period from the EFRA AGM 2009 until the next EFRA AGM, to be held in the year 2010 the following articles from the previous constitution of EFRA remain in force only superseded by any specific mention contained in the previously approved Statutes

PRESIDENT:

- 1 Maintains contacts with IFMAR and other International organisations Officials.
- 2 Co-ordinates the efforts of the different EFRA Section Chairmen and provides advice when problems occur.
- 3 Takes the chair at the EFRA AGM and at EFRA Committee meetings.
- 4 Proposes appointment of Honorary Officers to the EFRA AGM.
- 5 Visits important races.
- 6 Forms an Executive Working Committee with General Secretary and Treasurer to deal with all matters that affect the day to day running of EFRA general business.
- 7 Liaises/meets with Officials from Members .

GENERAL SECRETARY:

- 1 Takes the minutes at EFRA Committee meetings and the EFRA Annual General Meeting.
- 2 Publishes a record of the minutes of these meetings.
- 3 Updates lists of Member Countries and other interested parties such as Manufacturers, Magazines and Contact addresses.
- 4 Deals with the main correspondence from/to all Member Countries and maintains file copies of all relevant correspondence
- 5 Co-ordinates the arrangements for the EFRA. Meetings, i.e. Annual General Meeting. Liaises with the hotel, Member Countries and provides full details of the timetable of the AGM.
- 6 In conjunction with the President and Section Chairmen draws up the Agenda for the AGM and other EFRA meetings.
- 7 Co-ordinates the racing calendars of the EFRA Sections and arranges for the publishing of these calendars.
- 8 Keeps a record of the results of all EFRA sanctioned races.
- 9 Maintain copies of all Member Country Officials address changes for updating the EFRA database.
- 10 Visits important races.
- 11 Forms an Executive Working Committee with President and Treasurer to deal with all matters that affect the day to day running of EFRA general business.
- 12 Liaises/meets with Officials from Members.
- 13 Arrange for the completion and return of EFRA contracts applicable to EC events being organised the following year.

TREASURER:

- 1 Maintains a complete set of records of the Financial aspects of EFRA business.
- 2 Produces a full set of accounts as at the end of the financial year for presentation and acceptance by the Member Countries at the EFRA Annual General Meeting. Expenses can be split down into amounts of approx. 3000 €.
- 3 Issues International Driver's Licences to the different member countries.
- 4 Send copies of all Licence address changes received from member countries to the General Secretary for updating of the EFRA database.
- 5 Keeps abreast of all facets of bookkeeping and the financial situation of EFRA.
- 6 Before the 15th January following the AGM send invoices to all EFRA Member Countries regarding annual subscriptions, sanction fees for EFRA GP and EC events, entry fees for EC events.
- 7 During the year send invoices to Member Countries or persons when requested to do so.
- 8 Maintains a watching brief of outstanding invoices and one month after the date of maturity of the invoices he sends reminders to those Member Countries who have not paid their invoices.
- 9 Every three months produces a report for all Committee Members giving details about the financial situation and status of all debtors.
- 10 Pays the expenses declarations of the Committee members within a week of receipt.
- 11 Refunds all the deposits as soon as the Section Chairman sends his approval.
- 12 Visits important races.
- 13 Forms an Executive Working Committee with President and General Secretary to deal with all matters that affect the day to day running of EFRA general business.

14 The Treasurer has to present the accounts and all assigned documents to the auditors prior to the AGM.

SECTION CHAIRMEN:

- 1 Effectively manages the Section for which he is elected at the AGM.
- 2 Provides information to other EFRA Officials as and when requested.
- 3 Attends the GP organised ahead of an EC and reports upon the track, the accommodation and the organising committee.
- 4 Attends the EC relevant to his section.
- 5 As soon as the race calendar of the next year has been published he oversees the distribution of the information of the Section events in appropriate language.
- 6 Issues race meeting sanctions after fully examining the information sent by the applicants following the decision made at the Section Meeting and the approval/acceptance by the AGM.
- 7 Updates the list of "A" licensed drivers when needed and decides upon the validity of an EFRA Licence.
- 8 Co-ordinates the entries for EC and WC and settles re-allocations in co-operation with the Member Countries and the organisers.
- 9 Decides if the deposits paid for GP and EC events may be refunded and requests the Treasurer to refund any monies due.
- 10 Collects the results of all the EFRA sanctioned races.
- 11 Makes a report of the past racing season to be presented at the AGM.
- 12 Is a full member of the EFRA Committee with a seat in all EFRA Committee meetings.
- 13 Takes the Chair at the Section Meetings during the AGM.
- 14 Arranges for the minutes of the Section Meeting to be recorded and provides a copy of these minutes to the General Secretary.
- 15 Presents decisions made at the Section Meetings to the main AGM.
- 16 The Section chairman (or the EFRA appointed deputy) has the authority to provide clarification on the interpretation of rules.

BOARD

The President, Treasurer and General Secretary will form the **EFRA BOARD** to deal with all matters that affect the day to day running of E.F.R.A. general business. In regards of section business they must be informed of the day to day running of the different sections.

Other officers

PR OFFICER:

- 1 Maintain contact with the EFRA Executive.
- 2 Carry out the promotional and communication work as decided by the AGM and EFRA Executive Committee.
- 3 Attends EFRA AGM and Committee meetings when needed.
- 4 Co-ordinates the production and distribution of the regular news.

IFMAR LIAISON OFFICER:

- 1 Maintains direct contact with IFMAR Bloc. officials.
- 2 Acts as a central co-ordinator for all matters between EFRA and IFMAR.
- 3 Provides information to/from IFMAR/FEMCA/ROAR/FAMAR to all Sections within EFRA.
- 4 Puts forward proposals drawn up and approved by the EFRA Committee or by the AGM to IFMAR.
- 5 Attends EFRA Committee meetings when needed and AGM.
- 6 He attends IFMAR Meetings as the full representative of EFRA.

MUFFLER HOMOLOGATION OFFICER:

- 1 Receives and acknowledges the exhaust pipes from Manufacturers wishing to have their products homologated by EFRA.
- 2 Passes invoice order to the EFRA Treasurer.
- 3 Measures the pipes received and maintain controlled drawings.
- 4 Checks the noise level of the pipes at track.
- 5 If a pipe is acceptable under EFRA standards he sends a homologation certificate to the Manufacturer. Should there be any discrepancies he will advise the Manufacturer in writing as to the exact reasons why the pipe cannot be homologated.
- 6 Copies of the homologation certificate and detailed drawings are passed to the General Secretary and IFMAR Liaison Officer.
- 7 Retains the original pipe for specification purposes during the life of the certificate and 2 years more.
- 8 Advises the EFRA Treasurer of homologation expenses incurred.
- 9 At no time and under any circumstance will the pipes received for homologation be shown to or handed to anybody involved with the manufacture of model cars, engines or exhaust pipes.

BODY SHELL HOMOLOGATION OFFICER:

- 1 Receives and acknowledges the body shells from Manufacturers wishing to have their products homologated by EFRA.
- 2 Passes invoice order to the EFRA Treasurer.

Efra constitutional Draft V7

- 3 Checks the body shell against pictures, drawings or measurements provided by the Manufacturer. A 10% tolerance is acceptable.
- 4 If the body shell is acceptable under EFRA standards, he sends a homologation certificate to the Manufacturer. The certificate will bear the homologation number which the Manufacturer must mould into the production body shell. Should there be any discrepancies, he will advise the Manufacturer in writing as to the exact reasons why the bodyshell cannot be homologated.
- 5 Copies of the homologation certificate and detailed drawings are passed to the General Secretary and IFMAR Liaison Officer.
- 6 Retains the original bodyshell for specification purposes during the life of the certificate and 2 years more.
- 7 Advises the EFRA Treasurer of homologation expenses incurred.
- 8 At no time and under any circumstance will the bodyshell received for homologation be shown to or handed to anybody involved with the manufacture of model cars or body shells

AUDITORS:

- 1) The position of auditors is to be appointed by EFRA member countries and voted at each AGM for a period of duty of one year.
- 2) This position will be covered by two delegates, not belonging to the same national federation, nor being member of the same federation as the treasurer.
- 3) They have the right to inspect all actions or bookkeeping, which are in conjunction with EFRA's finances.
- 4) They have to present their written report to the AGM. The EFRA Board has to have knowledge about their comments prior to the AGM, so that board members may prepare their reactions.

Associate membership

- 1 Associated membership is available to bona fide manufacturers of RC model goods against an annual associated membership fee as decided by the EFRA AGM and published on the EFRA website
Associated membership is valid from January 1st . for the calendar year. An associated membership carries no voting rights.
2. Benefits and rights of associated members:
 - Attend and participate to manufacturer meetings organised by EFRA
 - Attend General meetings as observer
 - Address the General Meeting subject to authorisation or invitation (a request stating the topic to be sent to the General Secretary in writing in due time to be included in the agenda).
 - Place proposals regarding RC racing on the General Meeting or conference agendas.
 - Participate to section meetings.
 - Participation in workgroups or specific taskforces when invited to do so by EFRA
 - Subject to authorisation by EFRA: expose products, where it is possible, without trading rights at meetings. A nominal fee may be applicable and EFRA does not provide exposition accessories, stands or furniture.
 - Advertising by associated members of their membership to EFRA for marketing purposes is allowed.
 - Wordings such, as "EFRA Legal, accepted, preferred, recommended" cannot be used.
 - As an associated member one can use the expression "Complying with EFRA rules" for advertising and/or commercial purposes, but only if the specific product has been approved by EFRA .
 - Non-authorized use of the mention "Complying with EFRA rules" or referring to EFRA otherwise than described in this handbook may result in a ban of up to two (2) years for applications to obtain approval of products in which case no refund or indemnities whatsoever will be granted.
 - Unauthorized reference in advertising to EFRA by non-members is subject to a ban from approval or becoming associated membership for three (3) years. No claims what so ever can be made against EFRA in such case and EFRA retains sole rights to accept or refuse applications for membership or approval of products at any time.
 - Only products receiving EFRA approval or registration number can be advertised by the words "Complying with EFRA rules".
 - Receive early notification about proposed constructional rule changes.
 - One page advertising in the concerned section of the electronic (pdf) version of the EFRA handbook. (Advertising of acceptable quality, pdf format A4 to be provided by the member)
 - Being advertised as associated member on the EFRA website (appropriate company logo to be provided)
 - Being listed in the EFRA handbook as associated member (subject to the application being received in due time).
 - Considerable discounts on approval fees.

Technical Rule Changes

The date for introducing any construction/technical rule changes affecting General Rules will be decided at the Main AGM.

The date for introducing any constructional/technical rule changes within a Section, will be decided at the Section meetings.

Any important rule changes by any Section that effect more than one Section, including the date for introduction, will not become valid until approval of the Main AGM.

If the date for introduction of any construction/technical rule change is not specified at either a Section meeting or Main AGM, then the change will become effective twelve (12) months after the rule change has been approved.

When deciding dates for introducing rule changes, due consideration should be given to: - making existing equipment obsolete and any manufacturing processes required allowing the change. In all cases, changes for safety issues should be given priority.

In respect of to decide the date and venue of future European Championships. The Meeting may (but is not bound to) fix such dates and venues for up to three years ahead, from applications made in writing to the Executive not less than 45 days before such meeting.

General particulars of any such applications shall be included in the notice covering the meeting and the selection of the venue will be decided in the Section Meeting and approved by the AGM.

The voting system to select the venue is as follows: Each member country has one voting form with 3 choices. All 3 must be used.

1st choice will receive 4 points.

2nd choice will receive 2 points.

3rd choice will receive 1 point.

The two sites receiving the highest total number of points will go forward to a second ballot where a simple majority will decide the chosen site.

In the event of a tie, the relevant official may use his casting vote.

All balloting will be secret, but results will be published.

Proposed rule is new:

EFRA meetings and conferences: Provisions of conduct:

EFRA does not engage itself in:

- Matters of commercial policies between its Members and their distribution channels.
- Matters of commercial competition and debate between associated members.

EFRA meetings and conferences will be conducted in compliance with Article 2 of the EFRA statutes and the above-mentioned Provisions of Conduct. Pursuant thereto, these meetings or conferences have no authority nor will discuss or take action to develop arrangements or agreements between commercially engaged members, nor will these meetings or conferences discuss or take action on price setting of any intermediates engaged in sales of model car related products at EFRA meetings.

EFRA members or observers are aware of these EFRA Provisions of Conduct, and hereby are reminded that any discussion regarding such matters, or concerning any other competitively sensitive topics outside the scope of the agenda either on the floor or off during EFRA meetings or conferences, is strictly prohibited.